



Early Childhood Education

Post Basic ECE Program

Delta Continuing Education INFORMATION PACKAGE

September 2025 – June 2026

Revised April 2025



Delta Continuing Education acknowledges, respects and honours that our work takes place on the traditional territory of the Tsawwassen and Musqueam First Nations and of all the Hun'umi'num speaking people who have been stewards of the land since time immemorial.

Welcome to the DCE Post Basic Early Childhood Education (ECE) Program

"A journey awaits you. It is one filled with possibility and meaning. It will call you to come to know who you are and where you are going. At times you will need to share this pathway, whereas at others, you will travel alone." Karen Whelan. We are honoured you have chosen the Delta Continuing Education ECE program.

MISSION STATEMENT

The DCE ECE program empowers students to contribute their personal best to society as they become tomorrow's Early Childhood Educators. We strive to cultivate a place of well being for all students while providing a high-quality, comprehensive, and meaningful education for students.

VALUE STATEMENT



***What kind of world do you want to live in?
What kind of people do we want to be?***

Ann Pelo

These 2 questions are anchored in the following core values which guide the DCE ECE decisions, actions and relationships: "Compassion, Resilience, Responsibility, Integrity, Creativity, Diversity." These values impact our commitment to our instructors, our students and the community we serve.

PEDAGOGICAL VISION

Our (ECE) training program is grounded in the belief that a vibrant, respectful supportive learning community is essential for fostering the development and well-being of confident, capable and caring Educators. We believe everyone learns best when they feel safe and secure.

Our pedagogical vision includes current research, practices of responsive curriculum and inquiry-based learning supported by the BC Early Learning Framework which "supports the creation of rich, joyful early childhood spaces where children, adults, ideas and materials come together, and where knowledge is constructed about learning and living in ways that are local, inclusive ethical and democratic" (BC Early Learning Framework, p.11).

We embrace a teaching approach that recognizes the interconnectedness of children, families, educators, and the broader society. Through this collaborative framework, we aim to create a learning environment where curiosity, creativity, and diverse perspectives are honored and nurtured.

***I've learned that people will forget what you said, people will forget what you did,
but people will never forget how you made them feel – Maya Angelou***

Delta Continuing Education and ECE

The Early Childhood Education (ECE) with Delta Continuing Education provides educational training for adults entering the field of ECE. The Basic ECE program focuses on children ages 3 – 5 year. The Post Basic program focuses on working with infants and toddlers and children with special needs.

- ✓ Delta Continuing Education has been teaching Early Childhood Education (ECE) since 1969.
- ✓ Delta Continuing Education is approved by the *Early Childhood Registry* as an educational training institution and fulfills ALL provincial requirements for certification in the ECE sector.
- ✓ DCE ECE programs are part time programs (evenings and Saturdays).
- ✓ DCE ECE programs provide quality instruction, based on current research and practice.
- ✓ DCE ECE programs have affordable fees and students are eligible to apply to the ECE Education Support Fund for Bursary funds through ECEBC (www.ecebc.ca/bursaries-grants/ece-education-support-fund)

DCE ECE and BC Early Learning Framework

The DCE ECE program uses the British Columbia Early Learning Framework (BCELF) as a core document to support current practice. The Early Learning Framework is an invitation to re-envision early care and learning spaces, education systems and society. It is intended to promote dialogue and understanding of childhood, knowledge, education, and learning. This framework carries the hope of inspiring and supporting the creation of rich, joyful early childhood spaces where children, adults, ideas, and materials come together, and we where knowledge is constructed about learning and living in ways that are local, inclusive, ethical and democratic (p. 11).

For more information on the BCELF:

https://www2.gov.bc.ca/assets/gov/education/early-learning/teach/earlylearning/early_learning_framework.pdf

CONTACT INFORMATION

ECE Program Coordinator	Lisa Nicholson
Contact Information	Phone: 604 952-2815 – Leave a message on the voice mail. Email: lnicholson@deltaschools.ca ececoordinator@deltaschools.ca
	Please allow a minimum of 48 hours to respond
DCE Office Location	4750 57 th Street Delta, B.C. V4K 3C9
DCE Office Contact Numbers	Phone: 604 940-5550 Fax: 604 940-5520

This booklet contains information of the Delta Early Childhood Education program. This information is offered to help you make your decision about being involved in this program; If you are unclear about any of the details, please reach out to have your questions answered. We want your decision to be an informed and comfortable one.

The Delta Continuing Education ECE Program Coordinator, Practicum Coordinator and instructors are ready to support you on your journey.

CAREER OPPORTUNITIES

The first years of a child's education are among the most important; during this time educators can have a profound impact on a child's success in development.

There is an increasing demand for qualified Early Childhood Educators to work with young children in licensed child care facilities. Graduates of the program may find employment opportunities in a variety of Early Learning programs such as: childcare/daycare, pre-schools, family childcare/daycare, Strong Start, Supported Child Care Consultants and/or CCRR (child care resource and referral programs). **Employment opportunities in the field increase with further training and work experience.**

Approximately 90% of DCE ECE students will find employment prior to graduating from the program.

EARLY CHILDHOOD EDUCATION CERTIFICATE

Before a certificate in a post basic specialty is issued, an applicant must be registered as and Early Childhood Educator with the ECE Registry of BC.

For further information and complete details on certification as an Infant Toddler Educator (ITE) or Special Needs Educator (SNE) in BC please contact the Early Childhood Registry of BC:

Website: Become an Early Childhood Educator - Province of British Columbia (gov.bc.ca)
www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator

Phone – Victoria: 1-250-356-6501
Phone – Toll – Free: 1-888-338-6622
Fax: 1-250-952-06:4565
Email: ECERegistry@gov.bc.ca
Mail: Early Childhood Educator (ECE) Registry
Child Care Programs and Services Division
Ministry of Education and Child Care
P.O Box 9961 Stn. Prov. Govt., Victoria, B.C. V8W 9R4

RENEWALS

It is the responsibility of each Educator to maintain their certification with the Early Childhood Educator (ECE) Registry. Renewal is required every five years for each certificate an Educator holds.

For complete details on renewal of registration, refer to the ECE Registry website at:
www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/renewal

REQUEST FOR REVIEW OF ASSESSMENT

Applicants who feel their prior education/training, outside of BC and/or internationally, may be exempt from some or all courses. Applicants would request an assessment of their credentials **directly from the ECE Registry of BC**. DCE ECE does not assess previous education/training but will review assessments from the ECE Registry of BC. **PLEASE NOTE a review of these assessments does not guarantee acceptance into the program nor does it guarantee transfer equivalency credits.**

Please contact, the **ECE Registry of BC**. For further information please go to the ECE Registry of BC's website: www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/pathways

Students who wish to have their international training assessed, should contact ICES – International Credential Evaluation Services, prior to contacting the ECE Registry of BC. Further information can be obtained at; www.bcit.ca/ices

TRANSFERABILITY

Courses taken from any recognized ECE educational institution, within BC, may be accepted for transfer equivalency credit. For a complete list of recognized educational institutions please go to: www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/recognized-ece-institutions

Students wanting their courses reviewed must first apply to the program; submit an official transcript and course outlines for all ECE courses they have successfully completed. If the student is accepted into the ECE program, DCE will then evaluate courses for possible transferability.

Only a maximum 25% of the ECE program would be transferable. Students who have been accepted into the program and have taken more than 25% of courses elsewhere, would submit official transcripts from both educational institutions to the ECE Registry for assessment.

Education taken more than 5 years ago is not considered current and therefore will not be granted transfer equivalency credit into the DCE ECE program as DCE ECE believes there would be a gap in knowledge on current practices in the ECE field.

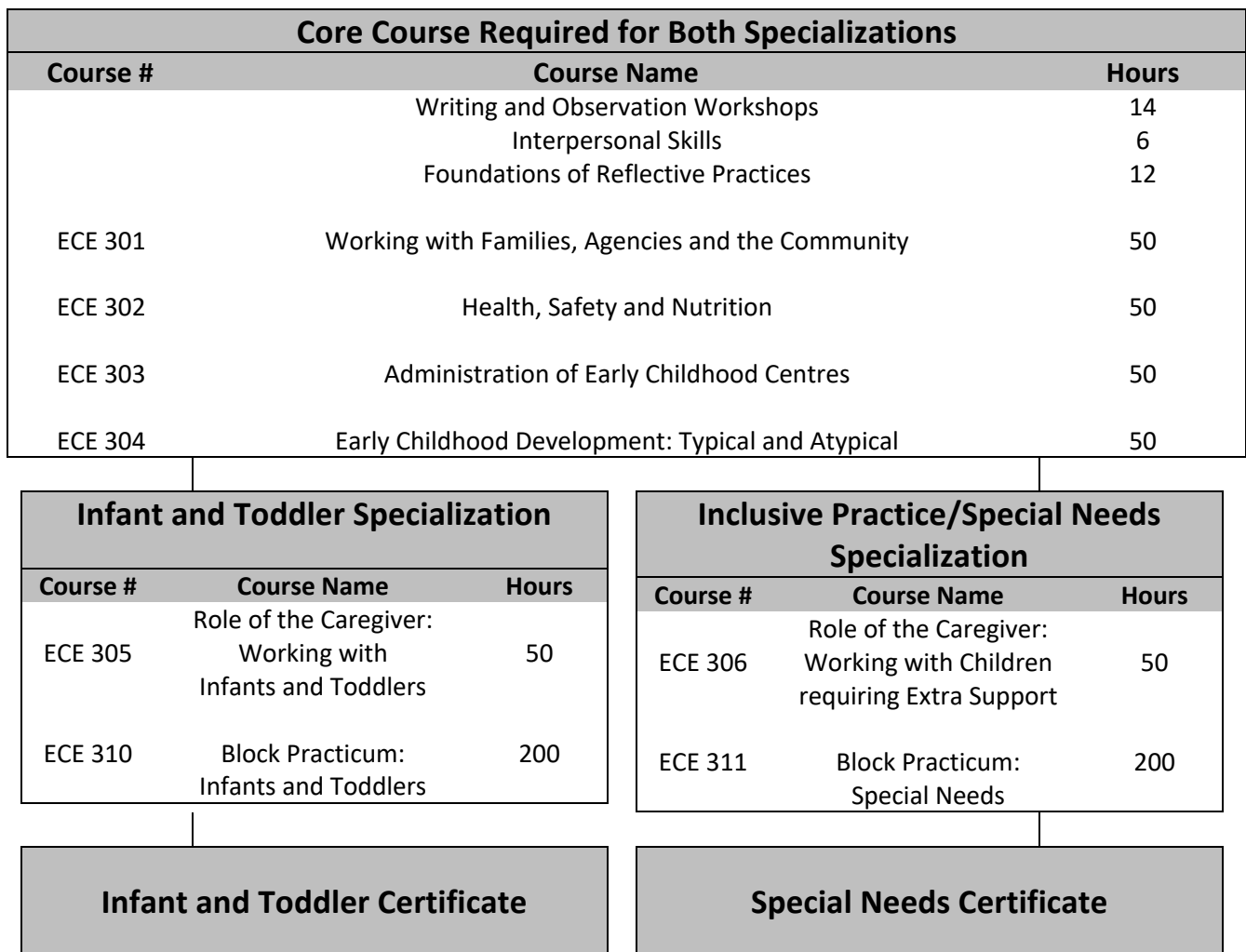
Please note: students applying to the DCE ECE program who have exceed 25% of their Post Basic Training from another institution will NOT be granted a workplace practicum. This policy is to ensure students are current in practice and have the required knowledge to help them be successful in meeting the required competencies of the DCE ECE practicum.

POST BASIC ECE PROGRAM OVERVIEW

The Post Basic program is an extension of the Basic ECE Certificate program. DCE ECE requires that students have completed all the academic work in the ECE Basic program prior to applying for the ECE Post Basic ECE program. If you complete both the Special Needs and the Infant Toddler specializations and the ALL the courses in the DCE ECE Basic Program, you will be granted a Diploma in Early Childhood Education.

The advanced courses lead to a Certificate as a Special Needs Early Childhood Educator, working in integrated settings with children requiring extra support, or a Certificate as an Infant and Toddler Early Childhood Educator, working with children under three years old.

Each are of specialization requires five courses and one practicum. Four of these courses are core to each specialization. Courses are scheduled for evenings and Saturdays, allowing flexibility with students work and family life. Practicum students may be expected to spend designated practicum hours outside of their workplace. Students may apply to start the program in September, January or April.



COURSE SCHEDULE

September to December	
ECE 303	Writing Workshop; Observation Workshop Foundations of Reflective Practices
ECE 304	Administration of Early Childhood Centres Early Childhood Development: Typical and Atypical
January to March	
ECE 301	Working with Families, Agencies and the Community
ECE 302	Health, Safety and Nutrition
April to June	
ECE 305	Foundations of Reflective Practices; Writing Workshop; Observation Workshop Role of the Caregiver: Working with Infants and Toddlers
ECE 306	Role of the Caregiver: Working with Children requiring Extra Support
Arranged with the Practicum Coordinator	
ECE 310	Block Practicum: Infants and Toddlers
ECE 311	Block Practicum: Special Needs
<p>Students applying to the DCE ECE program for just ONE of the specialized practicums will:</p> <ul style="list-style-type: none"> • be required to take at minimum, Foundations of Reflective Practices, Writing Workshop, Observation Workshop, BC Elf Webinar (6 hours online session), PLUS ECE 305 (IT) or ECE 306 (SpN) and/or a additional course at the discretion of the ECE coordinator. • NOT be eligible for workplace supported practicum. This policy is to ensure students are current in practice and have the required knowledge to help them be successful in meeting the required competencies of the DCE ECE practicum. 	

Course schedule is subject change without notice.

COURSE DESCRIPTIONS

(*) Writing Workshop

The first Saturday workshop acts as a review of some practical aspects of writing an essay and as a refresher for those who may not have written course-related essays for some time. Topics include essay forms, along with tips on strengthening writing style and proper citation.

(*) Observation Workshop

Children have many ways of expressing themselves and we can begin to understand what they are experiencing and the meaning they bring to their experiences by observing them, listening to them and ultimately documenting these observations. These observations help you create a more responsive program for each child. One Saturday workshop introduces you to the reasons for observing children; methods of recording and documentation. Learners will practice techniques and develop skills for observing recording, documentation and interpretation.

(*) Foundations of Reflective Practices

This 12-hour course provides students with the opportunity to engage in reflective practice which support the BC Early Learning Framework (BC ELF) and current practice. Sessions will discuss the image of children, educator and curriculum; how values influence our work and deepen our thinking; making learning visible through Ordinary Moments, Pedagogical Narrations, Photo investigation and traces of practice; multiple perspectives and thinking protocols (Thinking Lens or BC ELF).

(*) All new students to the DCE ECE program, and/or any DCE ECE students returning to the program after being away for 1+ year will be required to take these courses.

ECE 301 – Working with Families, Agencies and the Community

This course provides the student with knowledge and resources of public and government agencies that enhances the role of the caregiver in working with families. Inclusion is the focus. Historical and contemporary perspectives are studied.

ECE 302 – Health, Safety and Nutrition

This course focuses on health, safety and nutrition matters as they relate to children in ECE settings. This course is designed to introduce the student to essential knowledge, skills and basic care routines in an under three facility as well as with children requiring extra support.

ECE 303 – Administration of Early Childhood Centres

This course is designed to promote development of sound programs by skill building in areas of management and interpersonal relationships. Ethical standards are addressed in the advocating of Early Childhood Education.

ECE 304 – Early Childhood Development: Typical and Atypical

This course offers an inclusive, in-depth study of developmental age range from conception to eight years. Starting with a basic review of child growth and development, students will examine current theory and research.

ECE 305 – Role of the Caregiver: Working with Infants and Toddlers

This course examines the role of the caregiver in a historical perspective and focuses on current philosophies and methods. An inclusive approach in the development of environments and program planning is studied.

ECE 306 Role of the Caregiver: Working with Children requiring Extra Support

This course examines the role of the caregiver in a historical perspective and focuses on current philosophies and methods. An inclusive approach in the development of environments and program development is studied.

(*) ECE 310 Practicum: Infant and Toddlers and ECE 311 Practicum: Inclusive Practice/Special Needs

Students support infants and toddlers and children who require extra support and can practise observing and recording in the process of implementing theory into practice. Students work towards the development of a personal philosophy.

(*) Students are eligible to apply for ONLY one workplace supported practicum; this application will be granted IF all criteria is met. Students applying to the DCE ECE program who have completed 25% of their Post Basic Training from another institution will NOT be granted a workplace practicum. This policy is to ensure students are current in practice and have the required knowledge to help them be successful in meeting the required competencies of the DCE ECE practicum.

Regarding Practicum Placements: Many mentor centres require proof of vaccination in order to enter the childcare program. Students must follow the safety protocols while at any mentor centre during a practicum and/or observation visit. Since many centres require proof of vaccination, disclosure prior to practicum placement will be far less disruptive to both centre and student. We ask students who are not vaccinated to make themselves known in confidence to the practicum coordinator so that appropriate placements can be made.

Please note – some class sessions may be set in a variety of different locations (childcare programs, resource centres, etc). Students must follow the safety protocols while at any of these locations.

ADDITIONAL INFORMATION

Class Locations – The DCE ECE program is an IN-Person training institution. ***In class sessions will be held at*** Delta Community College, 11590-83RD Ave, Delta or at North Delta Senior Secondary, 11447 - 82nd Ave, Delta.

Throughout the terms, there may be times when some sessions may be at different locations or offered via Zoom in a synchronous manner (ie., guest speakers/inclement weather). Students are given this information on the 1st night of classes. ***Students must have home access to a computer or device capable of videoconferencing and to reliable, high-speed internet.***

Class Times – Students MUST attend two nights per week and a minimum of 2 Saturday classes per term. **Evening classes run from 6:30pm to 9:30pm. Saturday classes run from 9:00am to 4:00pm.** A class that falls on a statutory holiday and/or a school break closure will be rebooked for a different evening.

Students are strongly urged to avoid plans of extended absences or holidays during scheduled class time. The attendance policy for the DCE ECE programs stipulates that students missing more than 2 (two) sessions (Saturday class counts as 2 sessions) will result in an automatic grade of NO CREDIT

School Closures - School closures will follow the Delta School District calendar, including all statutory holidays and/or school break (i.e. spring break/winter break). A class that falls on a statutory holiday and/or a school break closure will be rebooked for a different evening.

Inclement Weather - Delta School District Policy regarding inclement weather - Classes may be cancelled when extreme weather conditions or community emergencies make travel or facilities unsafe. If ECE classes are to be cancelled, a decision will be made by 1:00 pm for evening classes or by 7:30 am for Saturday classes. Instructors will notify students of in person cancellations via email ONLY. Instructors may remedy a class cancellation by re-booking the cancelled session on an alternative in person date or providing the session via an online platform (ie., Zoom).

Delta School District considers student safety a priority, so it respects individual decisions regarding personal safety and does not expect students to attend classes when they believe it is unsafe for them to do so. If you must miss a class due to unsafe conditions, you will be expected to make yourself aware of material that you missed.

FEES

Tuition fees are paid on a term-to-term basis; payment for tuition is due upon registration deadline.

Workshop and / or Course Number and Name	Tuition
✓ <i>Writing Workshops (1 Saturday session) – REQUIRED for ALL new to DCE and any returning DCE ECE student having been away from the program for more than 1 year.</i>	150.00
✓ <i>Observation Workshop (1 Saturday session) – REQUIRED for ALL new to DCE and any returning DCE ECE student having been away from the program for more than 1 year.</i>	150.00
✓ <i>Foundations of Reflective Practices</i>	300.00
✓ <i>ECE 301 – Working with Families, Agencies and the Community</i>	500.00
✓ <i>ECE 302 – Health Safety and Nutrition</i>	500.00
✓ <i>ECE 303 – Administration of Early Childhood Centres</i>	500.00
✓ <i>ECE 304 – Early Childhood Development; Typical and Atypical</i>	500.00
✓ <i>ECE 305 – Role of the Caregiver: Working with Infants and Toddlers</i>	500.00
✓ <i>ECE 306 – Role of the Caregiver: Working with Children requiring Extra Support</i>	500.00
✓ <i>ECE 310 – Infants and Toddlers</i>	500.00
✓ <i>ECE 311 – Special Needs</i>	500.00
Tuition Fees for 2025-2026 school year (^):	\$4600.00
<i>(^) fees are subject to change.</i>	

ECEBC Education Support Fund

Since September 2018, the Early Childhood Educators of BC (ECEBC), in partnership with the Province of BC, enhanced and expanded the ECE Bursary Program, now known as the ECE Education Support Fund (ECE ESF). As of 2019, the fund was fully expended and in December 2019 an additional \$4million from the Canada-BC Early Learning and Child Care Agreement was invested to help more educators obtain/upgrade their ECE Certificate.

These funding streams are designed to increase the number of students entering, re-establishing and graduating from recognized ECE post-secondary programs. DCE ECE is one of those recognized ECE post-secondary programs; which means those accepted into the DCE ECE program are eligible to apply.

For further information and application deadlines please refer to the ECEBC Website at: www.ecebc.ca/bursaries-grants/ece-education-support-fund and/or contact ECEBC directly via email: bursary@ecebc.ca.

ADDITIONAL FEES

	Fees
<p>✓ <i>Deposit</i> Those accepted into the program will be required to submit a deposit of \$500.00 within 2 weeks of receiving acceptance letter. This fee will be put towards their course fees. This deposit is NON-REFUNDABLE.</p>	500.00
<p>✓ <i>Supply Fee</i></p>	50.00
<p>✓ <i>Textbooks and Handouts</i> <i>approximately:</i></p>	500.00
<p>✓ <i>Conferences / Workshops</i> <i>approximately:</i> As part of course curriculum, some instructors will ask students to attend designated workshops/conferences (Children: Heart of the Matter; Advocacy Forum). Conference information, including date, registration information and costs are provided to the students with course registration. Conference fees are the responsibility of the student.</p>	300.00
<p>✓ <i>Supplies</i> <i>approximately:</i> Students will require school supplies (pens, paper, binders, etc); and materials to make ECE learning activities and projects (poster board, paints, etc) for class assignments/practicum.</p>	300.00
<p>✓ <i>Criminal Record Check (CRC)</i> Students are required to have a CRC Schedule B authorization. This is valid for five (5) years from the date of the application. Applications must be faxed directly to the Ministry of Public Safety/Solicitor General. DO NOT apply at your local police department/RCMP detachment.</p>	28.00
<p>✓ <i>Photo ID</i> All students require a valid Delta Continuing Education photo ID. A lost or damaged Photo ID is replaced at the expense of the student.</p>	25.00
<p>✓ <i>Transcripts</i> Upon successful completion of the full program, students will receive one (1) official, sealed transcript. This transcript will be mailed within 2-3 weeks of request. Should a student require additional transcripts, or a transcript prior to the completion of the full program, the fee is \$10.00/transcript.</p>	10.00

Please note – there may be additional fees throughout the year of schooling which are not listed.

(^) fees are subject to change.

APPLICATION PROCEDURE

Step 1 **Attend a free Information Session and successfully write an English assessment test**

ALL applicants must write the Canadian Adult Achievement Test to assess reading comprehension and writing levels. The testing takes approximately 1.5 hours. Applicants must achieve a minimum of 70% on the comprehension component and a pass on the written component.

The English Assessment test will be scheduled to be written **IN PERSON** at DCE office in **Ladner**, (4750 57 St, Delta BC V4K3C9), during office hours (8:30am to 4pm). Applicants are notified of their test results via email.

Students who can provide proof of completing English 12 or Communications 12 with a C+ OR higher from a BC secondary school may be waived from writing the English assessment test. DCE ECE does not accept test results from other institutions.

Please note: The DCE ECE program has the right to remove any student whose progress in the program is hindered by inadequate English comprehension and writing skills.

Step 2 **Submit application documents NO LATER than 12Noon May 31st**

Student documentation becomes property of Delta Continuing Education. PLEASE Photocopy all of your documentation **BEFORE** submitting any documentation. Photocopying is the responsibility of the applicant **NOT** Delta Continuing Education.

Mail the application by June 30th to:

Delta Continuing Education
4750-57th Street, Delta B.C, V4K 3C9
Attention: Lisa Nicholson, ECE Coordinator

Step 3 **Acceptance**

Applicants are evaluated on their initial application package and, for some, through further written and personal interviews, focusing on these criteria:

- Completeness of the application
- Strength of hand-written interview, including clarity and writing skills
- Demonstrated understanding of the role of an ECE Educator
- Demonstrated proficiency with English language, written and spoken
- Preparedness for the program's demanding schedule and practicum placements
- Relevant work and/or volunteer experience
- Related prior education and other applicable academic qualifications

Strong written and spoken English skills are required. ECE students study in a challenging adult learning environment and are introduced to many theoretical, educational, and physiological concepts; meeting competencies require written work, oral presentations, and interpersonal communication.

After your documentation has been reviewed and if accepted, you will receive an acceptance letter (via email).

Please note:

Acceptance to Delta Continuing Education Basic ECE program is dependent upon satisfactory completion of all documentation including the pre-training medical exam, criminal record check and successful English Assessment test.

APPLICATION COVER PAGE

Name: _____

Contact No.: _____

Email: _____

_____ Date attended a Delta Continuing Education Basic ECE Certificate Information Session
_____ Date of English Assessment Testing (CAAT)
_____ Written **Pass** Reading Comprehension _____% **Min. 70%**
_____ **Fail** **required**
OR Proof of English 12 or Communications 12 with a C+ OR higher, from a BC secondary school

If a student's progress in the program is hindered by their English skills, the coordinator has the right to remove a student from the program

Put an X beside the documentation that you have attached to this Application Cover Page

- _____ Date of Interview
- _____ Post Basic ECE Application Form
- _____ 2 Pieces of ID - Proof of legal name and age – photocopies must be legible
- _____ Completed Written Autobiography and Interview
- _____ Completed Student Medical/Emergency Contact Information
- 1 2 3 3 Letters of Reference
- _____ Copy of valid Early Childhood Educator Certificate from the ECE Registry
- _____ Official transcript for any previously taken ECE Post Basic courses OR Assessment of Credentials
- _____ Valid First Aid Certificate
- _____ Pre-Training Medical Exam - Your family physician must complete, date and sign this form. There may be a cost associated with this. This cost is the responsibility of the student. **Applicants will have until Dec. 31st to submit their medical form.**
- _____ Consent to a Criminal Record Check Application form – **emailed to students WHEN accepted.**

Immunization Records – DCE ECE does not require Immunization records to be submitted as part of the application process; however, many mentor centres will require this. As Practicum is a requirement of program/certificate completion, students who are accepted to the DCE ECE program must self disclose their vaccination status, to ensure DCE ECE can identify appropriate practicum placements. **Students are required to meet and follow the policies of mentor centres/licensed childcare programs and licensing regulations.**

Acceptance to the DCE ECE program is dependent upon satisfactory completion of all documentation.

APPLICATION FORM

I am applying for: PART TIME – Post Basic ECE Program **Start Date: Sept. 2025**

Program: Infant/Toddler: _____ Special Needs: _____ Both: _____

Legal Name: _____
Last Name First Name Middle Name(s)

Name Commonly Used: _____
Last Name First Name

Date of Birth: _____
Month / Day / Year

Address: _____
Postal Code: _____

Phone – Home: (_____) _____

Phone – Cell: (_____) _____

Email: _____

Educational Background:

ECE Basic Certificate: Institution Name: _____ Year: _____

List any accredited courses

<i>Year</i>	<i>Course Name</i>	<i>School Name</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other training courses (non-credit) which could apply (i.e. personal development courses, leadership training courses, church training courses, etc.)

Year Course Name School Name

Work Experience:

Dates Name of Child Care Organization/Company Responsibilities

Volunteer Experience:

Dates Name of Company Responsibilities

Interests and Hobbies:

Signature

Date

7. This program has an intensive part-time schedule involving evenings, Saturday classes, observations and practicum placements which involve daytime hours. Explain what arrangements you will make to fit time for school and studying into your schedule.

8. How confident are you in meeting the requirements and commitments of practicum?



MEDICAL/EMERGENCY CONTACT INFORMATION

The following information will be used **ONLY** in a medical emergency.

Student Name: _____

Main Contact Number: _____

MSP No: _____

Doctor's Name: _____

Phone Number: _____

Address: _____

Please provide us with two (2) emergency contacts.

Contact No. 1: Name: _____

Relationship: _____

Contact Numbers: _____

Contact No. 2: Name: _____

Relationship: _____

Contact Numbers: _____

Please describe any allergies, medicine you are presently taking, or medical conditions (including dietary needs) that we should be aware of:

In case of emergency:

- I give permission for Delta Continuing Education to call a doctor and/or ambulance on my behalf.
- While on practicum, I give permission for the sponsor site/practicum facilitator to call a doctor and/or ambulance on my behalf.
- I understand all costs incurred are my responsibility.

Signature

Date



REFERENCES

RE:

Applicant's Name

1. How long have you known the applicant? _____

2. In what capacity have you know the applicant? _____

3. Describe situation(s) in which you have observed the applicant working with children. If you have not observed the applicant working with children, what characteristics and/or qualities have you seen the applicant exhibiting which would be valuable in working with children and their families?

4. Explain why you consider the applicant to be a fit and proper person to be working with children.

5. Do you have any reason to believe the applicant should not work with children?

To the best of my knowledge the above information is complete and correct.

Signature of Referee

Date

Address

()

Telephone No.

Email



MEDICAL PRE-TRAINING EXAMINATION Physician's Report

Applicants will have until Dec. 31st to submit.

RE: _____
Applicant's Name Applicant's Age

This examination report is being requested in connection with an application of the Delta Continuing Education Early Childhood Education training program. This intensive part time program will require students to the following (but not limited to): face to face interaction class time, ongoing communication with instructors and classmates, group work with classmates, self-directed course work as well as practical experience which includes direct work with groups of young children on a full time basis (7 – 8 hours/day). Direct work may include, but not limited to: being fully interactive with children and their parents and staff; getting down to children's level; picking up children; running, walking and playing with children. Good physical and psychological well being (mental health/emotional health and stability) are crucial and required.

Result of examination:

Do you consider this person in good physical health to perform the duties as outlined above?

Do you consider this person to be in good mental and emotional health to perform the duties as outlined above?

Do you have any concerns about this person which may hinder their ability to perform the duties as outlined above?

Signature of Physician

Date of examination

Because original signatures are required, this form may not be submitted by facsimile.

- I understand this booklet may be revised at any time.
- I have read and understood:
 - The Delta Continuing Education Post Basic ECE Program Information Booklet.
 - The program outline, course descriptions and requirements.
 - The admissions criteria, procedure and deadline.
 - It my responsibility of the student to submit all outstanding documentation by Dec. 31st.
 - The minimum number or required students to offer a parttime cohort is 15
 - Practicums are a requirement of the Post Basic ECE program and require daytime hours.
 - Works supported practicum placements are NOT guaranteed. **Please note:** students applying to the DCE ECE program who have exceed 25% of their Post Basic Training from another institution will NOT be granted a workplace practicum. This policy is to ensure students are current in practice and have the required knowledge to help them be successful in meeting the required competencies of the DCE ECE practicum.
 - DCE ECE does not require Immunization records to be submitted as part of the application process. I understand that some licensed childcare programs/mentor centres may require immunizations records and that I will be required to meet and follow the polices of these mentor centres.
 - It is my responsibility to submit any required documentation directly to practicum mentor centres.
- I understand that if my progress is hindered by my English skills, the DCE ECE program has the right to require me to take English upgrade classes in order to continue with my training and/or remove a me from the program.
- I understand photos may be taken of students engaging in classroom learning and may be posted on the DCE ECE/DSD website/social media page.

Student Name: _____

Student Signature: _____

Date: _____